

Town of Chatham
488 State Route 295, Chatham, New York 12037

TOWN BOARD MEETING

September 20, 2018

6:00 PM

PRESENT

Supervisor Maria Lull, Councilman Bob Balcom, Councilwoman Landra Haber, Councilman John Wapner, Councilman Kevin Weldon, TOWN Clerk Beth Anne Rippel

Supervisor Lull called the meeting to order and Councilman Weldon led the pledge to the flag

CORRESPONDENCE

PUBLIC COMMENT STATEMENT

The Chatham Town Board appreciates information received from the public during the Public Comment portion of each meeting, which often is very helpful in the governance of the Town. It is, however, not intended to be a debate with the public or a question and answer period. Issues raised during the public comment may be addressed by the Board during its regular meeting or by the Supervisor between meetings as necessary. As a courtesy to the other members of the public, there is a 5 minute per person limitation on oral comments for each public comment period. The public is also encouraged to provide the Board with written comments or materials when the subject matter cannot be presented in this time frame. Of course, while the Board discourages any remarks which may be considered defamatory or stigmatizing, it will not restrict the content of the public comment.

PUBLIC COMMENT

none

SUB-COMMITTEE REPORTS

- Report by Councilman Wapner and Councilman Weldon regarding the Recreation & Parks Committee. Report on file
- Report by Councilman Balcom on the meetings of the Citizens Finance and Planning Committee. Balcom reported that they have reviewed the budget requests, made notes and have begun preparing the preliminary budget. Everyone wants more money. Tomorrow they will work on "revenue".
- Report by Councilman Balcom on the Comprehensive Plan Implementation Committee. Balcom reported that they will be finishing up subdivisions. Roads standards will only apply to new roads and will be tied onto the Comp. Plan.
- Report by Councilwoman Haber and Councilman Weldon on Climate Smart Community Committee.
- Report by Councilwoman Haber on the Communications Committee.

REPORTS

- Highway Department - report on file

- Assessor
- Code Enforcement/Building Inspector – report on file. They are speaking to two vendors about programs to monitor STR. One vendor will be reviewing the Town’s needs and report back. From there the Town will be able to decide the particulars and what to charge. The County has also been researching various companies to help manage STR for sales tax purposes.

Lull reported that she had been appointed to the CC Occupancy Review Committee

- Dog Control
- Environmental Management Council
- Finance Department Report
- Justice Court – report on file
- Office of the Aging Advisory Board
- Recreation Director - report on file
- Supervisor’s Report – report on file
- Town Accounting firm – Monthly Financial Report & Abstract
- Town Attorney
- Town Clerk – Rippel reported that the Albany Hudson electric Trail FEIS has been completed and is available for review. K.I.S.S. Program will wrap up tomorrow and is due to return on December 3. Also the new website should be ready for roll out in a few weeks.

NEW BUSINESS

- Discuss Town Seal Plaque for Town Hall Meeting Room

Lull would like to spruce up the conference room and asked Councilman Weldon to assist. Upgrades will be a part of the 2019 budget.

- Discuss Highway Department buried propane tank

OLD BUSINESS

- Discuss Crellin Community Park pavilion

Wapner reported that the biggest issue at Crellin Park right now is the pavilion. The Town has no choice but to address this first before anything else is done. Several design options were discussed. Lull feels the pavilion construction will be a significant expense for a 6 week summer program. Bonding will be checked into. Wapner said that if we are going to try to grow the program then we are going to need the space. Lull said that they would have to move fast and directed Weldon and Wapner to get figures from architect Bill Wallace.

RESOLUTIONS

Resolution 142-2018 to accept the financial Abstract as present to pay the Town’s bills.

Offered by Haber and seconded by Weldon.

VOTE

Aye: Lull, Balcom, Haber, Wapner, Weldon NAY: None Resolution adopted

Resolution 143-2018 to accept the town accountant's financial report of July 31, 2018.

Offered by Haber and seconded by Weldon.

VOTE

Aye: Lull, Balcom, Haber, Wapner, Weldon NAY: None Resolution adopted

Resolution 144-2018 to approve the minutes of the Town Board Meetings of August 2, and 16 2018.

Offered by Haber and seconded by Weldon.

VOTE

Aye: Lull, Balcom, Haber, Wapner, Weldon NAY: None Resolution adopted

Resolution 145-2018 to authorize Supervisor to sign agreement with NYS Police for donation of land for new station.

WHEREAS, the Town of Chatham (hereinafter the "Town") is the owner of the real property located in the Town of Chatham, located on Route 295 and as more particularly described in the attached Agreement (hereinafter "Premises"); and **WHEREAS**, The State of New York is proposing to build and staff a Station for the New York State Police in the Town of Chatham on said Premises; **NOW**, Therefore, it is hereby **RESOLVED** the Supervisor is authorized to execute the attached written agreement with the State of New York, Division of State Police for donation the Premises upon which the State shall build a State Police Station and it is further **RESOLVED** that this agreement is subject to subdivision approval and is subject to Notice of Permissive Referendum being posted at Town Hall, Town of Chatham and being noticed in the official Town Newspaper as provided by Town Law.

RESOLVED that the agreement shall become effective upon the execution of both parties and the expiration of the period to file a petition for a permissive referendum under Town Law or as otherwise provided by law. Offered by Balcom and seconded by Haber

VOTE

Aye: Lull, Balcom, Haber, Wapner, Weldon NAY: None Resolution adopted

Resolution 146-2018 to accept bid for new highway department buried propane tank for backup heating system.

WHEREAS, The Town of Chatham Highway Department is currently replacing the heating and system with a new wood boiler system for the Highway garage, at 865 CR 13, Old Chatham NY, and

WHEREAS, The Town of Chatham Highway Department's new heating system will consist of a LP Gas Backup Boiler Heating system, and **WHEREAS**, The Town of Chatham Highway Department is in need of a 1000 gallon underground propane tank, and **THEREFORE, BE IT RESOLVED**, the Chatham Town Board accepts the price quote for One New 1000 gallon underground propane tank and piping from Main Care Energy, 1 Booth Lane, Albany, NY 12205 for the sum of \$4,597.00, expensed from amendment to budget (A5132.2 Garage) from FUND A Unreserved Fund Balance.

Offered by Balcom and seconded by Haber.

VOTE

Aye: Lull, Balcom, Haber, Wapner, Weldon NAY: None Resolution adopted

Resolution 147-2018 to amend previous agreement (Resolution 137-18) with CCSD for use of soccer fields.

WHEREAS, the Town of Chatham (hereinafter the "Town") is the owner of the real property located in the Town of Chatham, known as Crellin Park, (hereinafter "Premises"); and **WHEREAS**, the Chatham Central School District wishes to use the soccer fields at the Premises for practice; **NOW**, therefore, it is hereby **RESOLVED** the Supervisor is authorized to execute the attached written agreement which grants the Chatham Central School District to use soccer fields at Crellin Park under the terms and conditions contained in the attached agreement and it is further **RESOLVED**, that the agreement shall become effective upon the execution of both

Offered by Haber and seconded by Weldon

VOTE

Aye: Lull, Balcom, Haber, Wapner, Weldon NAY: None Resolution adopted

PUBLIC COMMENT

Amelia Teasdale asked the name of the company who might be providing software for STR tracking. It is Host Compliance.com

Motion was made by Councilman Balcom and seconded by Councilwoman Haber to adjourn at 7:05.
Motion carried.

Respectfully submitted by,

Beth Anne Rippel, RMC
Town Clerk